

A. Basic Information

☐ New
 ☐ Change/Add
 ☐ Waiver
 Effective Date _____ Start Date _____
 Employer Name _____ I elect to enroll for: ☐ Check # _____ ☐ Vision

B. Employee Information This section must be completed

☐ Male ☐ Female
 ☐ Single ☐ Married ☐ Divorced ☐ Widowed
 First Name _____ MI _____ Last _____
 Address _____
 City _____ State _____ Zip _____
 Date of Birth _____ Social Security Number _____
 Daytime Phone Number _____ Email Address _____
☐ Active ☐ Retired ☐ Other Union Affiliation: _____

C. Dependent Information This section must be completed when enrolling your dependents (use additional paper if necessary)

Please complete the following for each affected individual.

First Name	MI	Last Name	Relationship	Date of Birth	Sex	Social Security No.**
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

D. Waiver This section must be completed if declining to enroll

I decline to enroll for ☐ Medical coverage and/or ☐ Prescription Drug coverage and/or ☐ Vision Coverage
☐ Myself ☐ My spouse and/or ☐ My children due to:
☐ Spousal coverage ☐ Existence of other health/vision coverage ☐ Other reason (explain) _____

Check one of the above boxes, then read and sign.

I understand that if I and/or my dependents, if any, waive coverage and desire to participate in the plan at a later date, coverage will be subject to treatment as a late enrollee and I may only apply at the next open enrollment period. I further understand that if I decline enrollment for myself or my dependents (including my spouse) because of other health coverage, I may in the future be able to enroll myself or my dependents in this plan, provided that I request enrollment within 30 days after such other health coverage ends. In addition, if a new dependent relationship forms as a result of marriage, birth, adoption or placement for adoption, I may be able to enroll myself and my dependent, provided that I request enrollment within 30 days after such marriage, birth, adoption or placement for adoption. I have read and understand the "Important Information" located on the last page of this form.

Sign below if declining coverage

Employee Signature _____ Date _____

E. Other Insurance Information If there is any other health insurance coverage please complete the following

Insurance Company _____ Address _____
 City _____ State _____ Zip _____
 Phone Number _____ Policy Number _____
 Who is covered ☐ You ☐ Spouse ☐ Dependent
 If any family member has Medicare, please check below and attach a copy of Medicare card
☐ You ☐ Spouse ☐ Dependent

Employee Signature _____ Date _____